



# KCIL LIMITED

Regd. Office : 8, BENTINCK STREET, GROUND FLOOR, "TAHER MANSION" KOLKATA - 700 001  
CIN - L15136WB1977PLC030990

Ref: KCIL/053 /2016-17

Date: 07.11.2016

To  
The Secretary,  
The Calcutta Stock Exchange Association Ltd.,  
7, Lyons Range,  
Kolkata - 700 001.

Dear Sir,

Sub: Secretarial Audit Report of our Company as on Quarter ended 30.09.2016.

We are enclosing herewith One copy of Secretarial Audit Report of our Company as on Quarter ended 30<sup>th</sup> September, 2016.

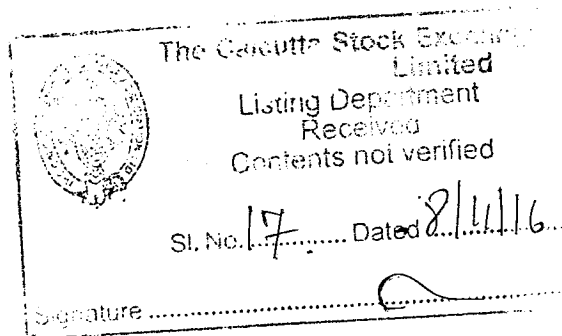
Kindly acknowledge the receipt and oblige.

Thanking you,

Yours faithfully  
For KCIL LIMITED,

*Vijay Kumar Bhotika*  
VIJAY KUMAR BHOTIKA  
DIRECTOR

DIN : 01337036  
Encl.: As above.



## SECRETARIAL AUDIT REPORT

1. For Quarter Ended 30<sup>th</sup> September, 2016.
2. ISIN INE261E01012
3. Face Value Rs.10/-
4. Name of the Company M/s. KCIL Limited
5. Registered Office Address 8, Bentinck Street, Kolkata – 700 001.
6. Correspondence Address 8, Bentinck Street, Kolkata – 700 001.
7. Telephone & Fax Nos. Telephone No : 2248 6230  
Fax No. : 33-22259640
8. E-mail Address sales@usbcosteels.com
9. Name of the Stock Exchanges where the company's securities are listed The Calcutta Stock Exchange Association Ltd.  
Ahmedabad Stock Exchange Limited

	<u>Number of Shares</u>	<u>% of Total Issue Capital</u>
10. Issued Capital	240700	100.00 %
11. Listed Capital ( Exchange Wise ) ( as per company records )	240700	100.00 %
12. Held in Dematerialised form in CDSL	66300	27.54 %
13. Held in Dematerialised form in NSDL	NIL	NIL
14. Physical	174400	72.46 %
15. Total No. of Shares ( 12+13+14 )	240700	100.00 %
16. Reasons for difference if any, between (10 & 11), (10 & 15), (11 & 15)	N.A.	
17. Certifying the details of changes in share capital during the quarter under consideration as per Table below :		

Particulars	No. of Shares	Applied/ Not Applied for Listing	Listed on Stock Exchanges	Whether intimated to CSDL	Whether intimated to NSDL	In-prin. approval pending for stock exchange

**NO CHANGES IN SHARE CAPITAL**



18. Register of Members is updated (Yes/ No) if not, updated up to which date YES
19. Reference of previous quarter with regards to excess dematerialised shares, if any. NIL
20. Has the company resolved the mater mentioned in point no. 19 above in the current quarter? If not, reason why? N.A.
21. Mentioned the total no. of request, if any, confirmed after 21 days and the total no. of request pending beyond 21 days with the reasons for delay :

Total No.of demat requests	No.of requests	No.of Shares	Reasons for delay
Confirmed after 21 Days	NIL		
Pending for more than 21 Days	NIL		

22. Name, Telephone & Fax no.of Compliance Officer of the Company

Sri Dronesh Singhania  
Telephone No. 2248-6230  
Fax No. 33 -2225 - 9640

23. Name, Address, Tel.& Fax No. Registration No.of the Auditor

N.K.Jain & Co. (Chartered Accountants)  
2, Jawaharlal Nehru Road, 1<sup>st</sup> Floor  
Kolkata - 700 013  
Ph.: 2228 7022/8021  
Registration No. : 5976


24. Appointment of common agency for share registry work, if yes ( Name & Address )

Maheshwari Datamatics Pvt.Ltd.  
6, Mangoe Lane, 2<sup>nd</sup> Floor  
Kolkata - 700 001.

25. Any other details that the auditor may like to provide ( e.g. BIFR Company, delisting from Stock Exchange, Company changed its name etc.)

NIL

For N. K. JAIN & CO.  
Chartered Accountants

  
Partner

N.K.Jain & Co.  
(Chartered Accountants)  
2, Jawaharlal Nehru Road  
Kolkata - 700 013.  
Membership No.: 005976



Place : Kolkata  
Date : 31.10.2016