

**SECRETARIAL AUDIT REPORT**

1. For Quarter Ended **31<sup>st</sup> March, 2019.**
2. ISIN **INE261E01012**
3. Face Value **Rs.10/-**
4. Name of the Company **M/s. KCIL Limited**
5. Registered Office Address **8, Bentinck Street, Kolkata – 700 001.**
6. Correspondence Address **8, Bentinck Street, Kolkata – 700 001.**
7. Telephone & Fax Nos. **Telephone No : 2248 6230  
Fax No. : 33-22259640**
8. E-mail Address **sales@usbcosteels.com**
9. Name of the Stock Exchanges where the company's securities are listed **The Calcutta Stock Exchange Association Ltd.  
Ahmedabad Stock Exchange Limited**

	<u>Number of Shares</u>	<u>% of Total Issue Capital</u>
10. Issued Capital	<b>240700</b>	<b>100.00 %</b>
11. Listed Capital ( Exchange Wise ) ( as per company records )	<b>240700</b>	<b>100.00 %</b>
12. Held in Dematerialised form in CDSL	<b>78050</b>	<b>32.43 %</b>
13. Held in Dematerialised form in NSDL	<b>NIL</b>	<b>NIL</b>
14. Physical	<b>162650</b>	<b>67.57 %</b>
15. Total No.of Shares ( 12+13+14 )	<b>240700</b>	<b>100.00 %</b>
16. Reasons for difference if any, between (10 & 11), (10 & 15), (11 & 15)	<b>N.A.</b>	
17. Certifying the details of changes in share capital during the quarter under consideration as per Table below :		

Particulars	No. of Shares	Applied/ Not Applied for Listing	Listed on Stock Exchanges	Whether intimated to CSDL	Whether intimated to NSDL	In-prin. approval pending for stock exchange

**NO CHANGES IN SHARE CAPITAL**

18. Register of Members is updated (Yes/ No) if not, updated up to which date **YES**
19. Reference of previous quarter with regards to excess dematerialised shares, if any. **NIL**
20. Has the company resolved the mater mentioned in point no. 19 above in the current quarter? If not, reason why? **N.A**
21. Mentioned the total no. of request, if any, confirmed after 21 days and the total no. of request pending beyond 21 days with the reasons for delay :

Total No. of demat requests	No. of requests	No. of Shares	Reasons for delay
Confirmed after 21 Days	<b>NIL</b>		
Pending for more than 21 Days	<b>NIL</b>		

22. Name, Telephone & Fax no. of Compliance Officer of the Company

**Sri Dronesh Singhania**  
**Telephone No. 2248-6230**  
**Fax No. 33 -2225 - 9640**

23. Name, Address, Tel. & Fax No. Registration No. of the Auditor

**N.K.Jain & Co. (Chartered Accountants)**  
**2, Jawaharlal Nehru Road, 1<sup>st</sup> Floor**  
**Kolkata – 700 013**  
**Ph.: 2228 7022/8021**  
**Registration No. : 304078E**

24. Appointment of common agency for share registry work, if yes ( Name & Address )

**Maheshwari Datamatics Pvt.Ltd.**  
**6, Mangoe Lane, 2<sup>nd</sup> Floor**  
**Kolkata – 700 001.**

25. Any other details that the auditor may like to provide ( e.g. BIFR Company, delisting from Stock Exchange, Company changed its name etc.)

**NIL**



**N.K.Jain & Co.**  
**(Chartered Accountants)**

**Adarsh Jain**  
**(Partner)**  
**Membership No.: 304623**

Place: Kolkata  
Date: 10.04.2019