

## SECRETARIAL AUDIT REPORT

R-55A

- |  |  |
|--|--|
| 1. For Quarter Ended   | 31 <sup>st</sup> December, 2018.   |
| 2. ISIN  | INE261E01012   |
| 3. Face Value  | Rs.10/-  |
| 4. Name of the Company   | M/s. KCIL Limited  |
| 5. Registered Office Address   | 8, Bentinck Street, Kolkata – 700 001.   |
| 6. Correspondence Address  | 8, Bentinck Street, Kolkata – 700 001.   |
| 7. Telephone & Fax Nos.  | Telephone No : 2248 6230<br>Fax No. : 33-22259640                                |
| 8. E-mail Address  | sales@usbcosteels.com  |
| 9. Name of the Stock Exchanges where the company's securities are listed | The Calcutta Stock Exchange Association Ltd.<br>Ahmedabad Stock Exchange Limited |

|   | <u>Number of Shares</u> | <u>% of Total Issue Capital</u> |
|---|-------------------------|---------------------------------|
| 10. Issued Capital  | 240700                  | 100.00 %                        |
| 11. Listed Capital ( Exchange Wise )<br>( as per company records )            | 240700                  | 100.00 %                        |
| 12. Held in Dematerialised form in CDSL                                       | 78050                   | 32.43 %                         |
| 13. Held in Dematerialised form in NSDL                                       | NIL                     | NIL                             |
| 14. Physical  | 162650                  | 67.57 %                         |
| 15. Total No.of Shares ( 12+13+14 )   | 240700                  | 100.00 %                        |
| 16. Reasons for difference if any, between<br>(10 & 11), (10 & 15), (11 & 15) | N.A.                    |                                 |

17. Certifying the details of changes in share capital during the quarter under consideration as per Table below :

| Particulars | No. of Shares | Applied/ Not Applied for Listing | Listed on Stock Exchanges | Whether intimated to CSDL | Whether intimated to NSDL | In-prin. approval pending for stock exchange |
|-------------|---------------|----------------------------------|---------------------------|---------------------------|---------------------------|--|
|             |               |                                  |                           |                           |                           |  |

**NO CHANGES IN SHARE CAPITAL**



18. Register of Members is updated (Yes/ No) **YES**  
if not, updated up to which date

19. Reference of previous quarter with regards to **NIL**  
excess dematerialised shares, if any.

20. Has the company resolved the mater mentioned in point **N.A**  
no. 19 above in the current quarter? If not, reason why?

21. Mentioned the total no. of request, if any, confirmed after 21 days and the total no.of  
request pending beyond 21 days with the reasons for delay :

| Total No.of demat requests    | No.of requests | No.of Shares | Reasons for delay |
|-------------------------------|----------------|--------------|-------------------|
| Confirmed after 21 Days       | <b>NIL</b>     |              |                   |
| Pending for more than 21 Days | <b>NIL</b>     |              |                   |

22. Name, Telephone & Fax no.of  
Compliance Officer of the Company

**Sri Dronesh Singhania**  
**Telephone No. 2248-6230**  
**Fax No. 33 -2225 - 9640**

23. Name, Address, Tel.& Fax No.  
Registration No.of the Auditor

**N.K.Jain & Co. (Chartered Accountants)**  
**2, Jawaharlal Nehru Road, 1<sup>st</sup> Floor**  
**Kolkata - 700 013**  
**Ph.: 2228 7022/8021**  
**Registration No. : 304078E**

24. Appointment of common agency for  
share registry work, if yes ( Name &  
Address )

**Maheshwari Datamatics Pvt.Ltd.**  
**6, Mangoe Lane, 2<sup>nd</sup> Floor**  
**Kolkata - 700 001.**

25. Any other details that the auditor may like to  
provide ( e.g. BIFR Company, delisting from  
Stock Exchange, Company changed its name  
etc.)

**NIL**

**N.K.Jain & Co.**  
**(Chartered Accountants)**



  
**Adarsh Jain**  
**(Partner)**

**Membership No.: 304623**

Place: Kolkata  
Date: 11.01.2019